

APPLICATION FOR SABBATICAL LEAVE
OTHER THAN COMMUNITY COLLEGES

Name of Applicant: _____

Title: _____ Rank: _____

College: _____ Dept./Div.: _____

Period of Sabbatical Leave Requested _____ to _____

Date of Initial Full Time Hire at the University of Hawaii: _____

Are you tenured? _____

List all breaks in service and all periods of less than full time service:

Dates of Last Sabbatical Leave: _____ to _____

Attach Separate Sheet(s) Showing:

1. An outline of the project, research or study program proposed.
2. Statement of financial remuneration expected from non-University of Hawaii sources.

Statement of Understanding and Compliance

I understand that sabbatical leave is granted in accordance with University rules, and that should I be authorized such leave, I shall carry out my sabbatical plan and submit a written report on my sabbatical activities. I also understand that I am required to return to the University of Hawaii for at least one year of service upon completion of the sabbatical leave or upon completion of any other approved leave granted in conjunction with the sabbatical leave. I agree that if I do not return or do not fulfill my return service obligation, I shall reimburse the University all compensation received from the University during the sabbatical leave period.

Signature Date

Recommendation* Chairperson/Unit Head Date

Approved/Disapproved Vice Pres./Chancellor/Dean/Director Date

*Attach explanation of how applicant's duties will be covered. If disapproval is recommended, attach explanation also.